

RETURNS FORM

We have every confidence that you will be delighted with your purchase. However, if you are not completely satisfied please follow the instructions below.

- Complete parts 1 & 2, ensuring that you indicate your reason for the return using the key below.
- Detach Part 1 and enclose it in your parcel, along with a copy of your invoice. Part 2 is your receipt. Repackage the goods into the original packaging.
- We recommend you use our return service which can be accessed through the Royal Mail portal <https://www.royalmail.com/track-my-return/create/3333> for returning your package, the service will cost you £3 and will be debited from the refund of your order. Alternatively you can use the label below and pay the correct postage at the post office.

pennyplain[®]

PART 1

Order Number

P	P	0	0				
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Name		Order Date	
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PRODUCT CODE	QTY	SIZE	PRICE	DESCRIPTION	REASON CODE	EXCHANGE REQUIRED	NEW SIZE	NEW COLOUR

Please give a reason for each item using the key :

- | | | | |
|--------------------|-------------------------------------|-------------------------------|-----------------|
| 1. doesn't suit me | 3. too big | 4. received incorrect item | 7. poor quality |
| 2. too small | 4. looks different to image on site | 5. ordered more than one size | 6. faulty |

PART 2

Please keep this part for your records

Order Number

P	P	0	0				
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PRODUCT CODE	QTY	SIZE	DESCRIPTION

Attach the address label to the outside of your parcel.
Ensure that the correct postage is paid and that you obtain proof of



The Loomba Group of Companies
Penny Plain Returns
622 WESTERN AVENUE
LONDON
W3 0TF

Order Number

P	P	0	0				
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